

# White Label Webstore



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# Getting Started / Quick Start Guide

Welcome to your Nokia Webstore powered by NWS.

This platform is designed to streamline your purchasing process, providing real-time visibility, structured ordering, and full tracking from request through fulfillment.

## Step 1 — Access the Webstore

- Navigate to your webstore login page
- Enter your provided username and password
- Bookmark the site for easy access

*Tip: Use Chrome or Edge for best performance*

## Step 2 — Find Products

- Use the search bar to enter keywords, part numbers, or SKUs
- Apply filters to refine results
- Browse categories if you prefer a guided approach

## Step 3 — Build Your Order

- Select products and add them to your cart
- Adjust quantities as needed
- Continue searching and adding items until your order is complete

## Step 4 — Submit Your Request

- Review your cart
- Choose to:
  - Submit an Order Request (ready to proceed)
  - Submit a Quote Request (requires validation)
- Submit through the portal

You'll receive confirmation once submitted

## Step 5 — What Happens Next

- Your request is reviewed by the NWS team
- Inventory and pricing are validated
- You'll receive confirmation or follow-up communication
- Provide a PO if required to finalize

All requests follow a structured, trackable process

## Step 6 — Track Your Order

- View order status directly in the portal
- Monitor progress from submission through shipment
- Access updates without needing to follow up

## Step 7 — View Order History

- Access past orders anytime
- Review details and status
- Quickly reorder when needed

## Need Help?

You have multiple support options:

- Portal → Submit structured support requests
- Email → Reach out for quick questions [customerservice@nwsnext.com](mailto:customerservice@nwsnext.com)
- Account Team → Contact your dedicated representative

All requests are routed and tracked through resolution

## Key Tips for Success

- Use search + filters together for fastest results
- Build orders as you go — no need to track separately
- Use quote requests when unsure on pricing or availability
- Check order status in the portal before following up

## You're Ready

You now have everything you need to:

- Find products
- Build and submit orders
- Track progress with full visibility

Next, log in and get started